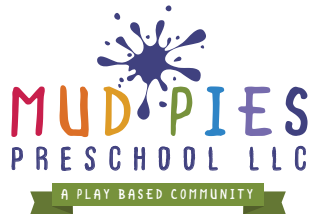


# Welcome!

Thank you so much for entrusting your child's care to us.

## Quick Contact Reference



<b>Location</b>	7618 SE Duke St. Portland OR 97206	5705 SE Knapp St. Portland OR 97206
<b>Website</b>	www.mudpiespreschool.com	www.sunflowerpreschoolpdx.com
<b>Phone</b>	(971) 666-3599	908-601-3905 (Meredith mobile)
<b>Email</b>	director@mudpiespreschool.com	admin@sunflowerpreschoolpdx.com
<b>EIN #</b>	83-2994673	37-2114975
<b>Provider</b>	Kai Hernandez	Meredith Sorensen

## Forms

**First, in order to lock in your spot in one of our programs, please provide:**

- ✓ The Forms
  - Child Enrollment Form (from the Oregon dept of Early Learning and Care)
  - Contract (for our programs)
- ✓ Payment of Applicable Enrollment Fees\* (see "Tuition" page of website)  
**\*Enrollment Fee checks payable to *Mud Pies Preschool LLC* or *Sunflower Preschool LLC*.**  
We don't currently have a great way to accept initial enrollment payments electronically. Once your child is enrolled and starts attending, we will add you to the electronic system (likely ProCare) which makes electronic payments easy.

**Second, prior to care, please provide:**

- (Mandatory) Current Immunization Record, plus Vaccine Education Module Certificate if delaying or skipping any vaccines.
- (Mandatory) Nutrition Form (please fill this out within two weeks of enrollment)
- (Possible) Any relevant Medical Authorization Form or Allergy Care forms
- (Optional) Completed ASQ developmental screening: [www.asqoregon.com](http://www.asqoregon.com)

→We provide many relevant forms on the "Forms" page of our websites (website/forms). If there is anything we can do to make the enrollment process easier, please let us know!